



Dear Parent/Guardian,

Carrington Primary School embraces another year of teaching and learning with your children and wish to advise you of our school's voluntary financial contributions for 2024.

As per the Department of Education all schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can continue to offer the best possible education and support for our students.

We thank you for all your support, whether it's been through fundraising or volunteering your time and stress how much we as a school community value your continued assistance. Your ongoing financial support assists in maintaining the high level of in their personal wellbeing and engagement in learning that we provide at Carrington Primary School. We pride ourselves on designing and developing learning and teaching programs that strive to offer broad and enriched opportunities for all, and achieve improved outcomes for our students.

2024 Parent contributions and collection of individual supplies will commence from Monday 4<sup>th</sup> December 2023

Yours sincerely,

*Brett Speed*  
*Principal*

*David Mac Leod*  
*School Council President*



<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
Personal Stationary (Copy of individual list available upon request) Year 3	\$32.90
classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper (\$20)</li> <li>• STEAM – materials and equipment (\$20)</li> <li>• Mathematics – materials and equipment (\$20)</li> <li>• English – book boxes (\$30)</li> <li>• Sports – equipment (\$20)</li> </ul>	\$110.00
<i>Online Subscriptions</i> <ul style="list-style-type: none"> <li>• <i>Mathletics (\$19.50)</i></li> <li>• <i>Reading Eggs (\$15.10)</i></li> </ul>	\$34.60
<i>ICT Devices – provision of devices from the shared classroom sets</i>	\$50.00
<i>Printing and photocopying of worksheets and learning materials</i>	\$30.00
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<i>First aid equipment</i>	\$10.00
<i>School grounds maintenance and improvements</i>	\$40.00
<b>Tax deductible contributions</b>	
<b><i>Building fund.</i></b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. This is a suggested amount, can be altered.	\$40.00
<b>Total Amount</b>	<b>\$</b>



### **Extra-Curricular Items and Activities**

Carrington Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. For example: Excursions, Interschool Sport, School Camps, etc. Lead in time and notice of an activity and payment arrangements will be inline with our excursion policy. Requests for payment will be made closer to scheduled date of activities

For further information on the Department's Parent Payments Policy please see a one page overview attached.

### **Financial Support for Families**

Carrington Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Individual arrangements.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Brett Speed

Principal

Ph: 03 9763 9600 | Email: [carrington.ps@education.vic.gov.au](mailto:carrington.ps@education.vic.gov.au)



Student's Name \_\_\_\_\_ Year Level: \_\_\_\_\_

### Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

### Payment methods

- ☐ **DIRECT DEPOSIT** (Please ensure your child's name is used for reference) to Carrington Primary School      BSB 083 125-      Account: 02 574 3628

**OR**

- ☐ **CREDIT CARD:**      ☐ Visa      ☐ Mastercard

...../..... Expiry Date      ..... Amount

Card Number

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

### Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.